

# FORM CRS: CUSTOMER RELATIONSHIP SUMMARY

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## INTRODUCTION

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Woodbury Financial Services, Inc. (“Woodbury”) is registered with the Securities and Exchange Commission (“SEC”) as both a securities broker-dealer and an investment adviser and is a member of the Financial Industry Regulatory Authority (“FINRA”). Brokerage and investment advisory services and fees differ and it is important for you to understand these differences. Free and simple tools are available to research firms and financial professionals at [investor.gov/crs](http://investor.gov/crs), which also provides educational materials about broker-dealers, investment advisers, and investing.

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## WHAT INVESTMENT SERVICES AND ADVICE CAN YOU PROVIDE ME?

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Woodbury offers both brokerage and investment advisory services to retail investors.

### *Brokerage Services*

Our brokerage services include, but are not limited to, buying and selling securities, including stocks and bonds, variable annuities, mutual funds, exchange traded funds, alternative investment products, variable life insurance, unit investment trusts, 529 plans, and retirement plan consulting services and products.

Depending on the type of product or account, brokerage services can be provided through a clearing firm custodial platform or directly with an investment sponsor. If brokerage services are provided through a clearing firm custodial platform, your transactions are executed through that platform and assets are custodied there as well. Brokerage services that are provided directly by an investment sponsor involve transactions between customer and the sponsor, with your financial account and the assets inside held directly with the investment sponsor or its designated custodian.

One of our obligations to you when providing brokerage services is that we must act in your best interest and not place our interests ahead of yours when we recommend an investment or an investment strategy involving securities. Additionally, when we provide any service to you, we must treat you fairly and comply with a number of specific obligations. However, our interests can conflict with your interests. When we provide recommendations, we must eliminate, mitigate or inform you of these conflicts, depending on the nature of the conflict.

When you use us for brokerage services, you will pay a transaction-based fee, generally referred to as a commission, every time you buy or sell an investment. You may select investments or we may recommend investments for your account, but the ultimate investment decisions regarding what you buy or sell are yours. When you obtain brokerage services directly from an investment sponsor, you may pay a transaction-based fee when you buy or sell an investment held at the investment sponsor. We and your Financial Professional receive a portion of the transaction-based fee that you pay.

We are not required to and will not monitor your investments on an ongoing basis. We may from time to time, voluntarily, and without any agreement with you, review the holdings in your account for the purposes of determining whether to provide you with a recommendation. This voluntary review is not considered to be “account monitoring,” and does not create any implied agreement with you that we will monitor the account.

Depending on your preference, you will receive account statements in electronic or paper form. The frequency in which you receive statements and the party responsible for delivering statements depends on the investments selected or where your investments are held.

Our brokerage services may have account/ investment minimums, which are further detailed in the Woodbury Broker-Dealer Firm Brochure (“BD Firm Brochure”), available at [woodburyfinancial.com/firm-brochure](http://woodburyfinancial.com/firm-brochure).

Our brokerage services cover a specific selection of investments, and we do not offer every investment product available in the market. We do not limit the investments we offer to only proprietary products. The BD Firm Brochure provides additional information regarding Woodburys’ brokerage services. Other firms could provide a different range of investment choices, some of which might have different costs than those charged by us.

### *Advisory Services*

Our advisory services include, but are not limited to, discretionary and non-discretionary investment advisory services (including investment portfolio monitoring, financial counseling, review of accounts, and securities research), “wrap fee” programs (an account where no separate transaction charges apply and a single fee is paid for advisory services and trading costs), third-party advisory services, retirement plan consulting services and products, consulting services, and financial planning.

Additionally, some of our advisory services are sponsored by VISION2020 Wealth Management Corp. (“VISION2020”), our registered investment adviser and our affiliate. VISION2020 sponsors accounts on the Wealth Management Platform (“WMP”), an investment management program that provides you with access to multiple investment managers who provide investment advice to your portfolio consisting of individual stocks, bonds,

exchange traded and mutual funds. To join WMP, you will enter into an investment advisory client agreement with VISION2020, Woodbury and your financial professional. VISION2020 has a master agreement with Envestnet Asset Management, which in turn has a separate agreement with each of the investment managers on the WMP. One of those investment managers, Ladenburg Thalmann Asset Management Inc, is an affiliate under common ownership.

When providing advisory services, we are held to a fiduciary standard that covers our investment advisory relationship with you. As fiduciaries, investment advisers are required to act in the best interest of their clients and not place their own interests ahead of their clients. However, at times our interests can conflict with your interests. When we provide recommendations, we must eliminate, mitigate or inform you of these conflicts, depending on the nature of the conflict.

When you use us for advisory services, you will pay an ongoing asset-based fee for our services. The fees will be agreed upon by you and your financial professional. As part of these services, we will offer you advice on a regular basis, discuss your investment and overall financial goals, design a strategy to help achieve those goals, and regularly monitor your account, meeting with you at least annually. When you use us the fees will be agreed upon between you and your financial professional.

There are different types of advisory accounts you can choose. You can select an advisory account that allows us to buy and sell investments in your account without asking you in advance (a “discretionary account”), or we may give you advice and you decide what investments to buy and sell (a “non-discretionary account”).

For our discretionary services, you give your financial professional or an investment manager you select the authority to buy and sell securities, either absolutely or subject to certain restrictions, without having to obtain your prior consent to each transaction. This authority varies according to the advisory program, and exercising discretion in client accounts requires that you grant written authority to enter orders on your behalf. Investment monitoring is offered as part of our standard services for discretionary accounts and is provided at least annually.

For our nondiscretionary accounts, you make the ultimate decision regarding the purchase and/or sale of investments in your account. For these nondiscretionary accounts, investment monitoring is offered as part of our standard services and is provided at least annually. Investment advice may be provided to you regarding asset allocation, investment portfolio construction, investment selection, or other services as agreed upon by both parties, and there may be limitations on investment offerings based on the advisory program you select.

The advisory services may also have account/investment minimums, which are further detailed in the applicable WMP Brochure.

Our investment advice only covers investments that are allowed according to the terms of each advisory program, and other firms could provide advice on a wider range of investment choices, some of which might have lower costs.

#### ***For Additional Information***

Visit [woodburyfinancial.com/disclosures](http://woodburyfinancial.com/disclosures) or see Woodbury’s BD Firm Brochure, Form ADV, Part 2A brochure (Items 4 and 7 of Part 2A or Items 4 and 5 of Part 2A Appendix 1) and other applicable documents.

#### ***Conversation Starters***

Ask your financial professional:

- **Given my financial situation, should I choose an investment advisory service? Should I choose a brokerage service? Should I choose both types of services? Why or why not?**
- **How will you choose investments to recommend to me?**
- **What is your relevant experience, including your licenses, education and other qualifications? What do these qualifications mean?**

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## **WHAT FEES WILL I PAY?**

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Fees and costs affect the value of your account over time. Please ask your financial professional to give you personalized information on the fees and costs that you will pay.

### ***Brokerage Service Fees***

For brokerage services, you are charged fees and costs on your transactions through Woodbury in the form of:

- **Commissions:** a charge assessed by us generally based on the dollar value of the transaction, for handling purchases and sales of securities, a portion of which is paid to your financial professional
- **Transaction fees:** a fee we charge per transaction which varies based on the type of transaction, among other factors
- **Ticket charges:** a fee we charge for buying, selling or exchanging a security which varies based on the type of security, and the dollar value of purchase/sale, among other factors. Because you are charged for each trade in your account, we have an incentive to encourage you to trade often.
- **Clearing or custodial charges:** a fee the clearing firm or custodian charges for servicing the account including quarterly or annual account maintenance or custodial fee. On certain of these fees, Woodbury add an amount to the fee charged by the clearing firm or custodial agent (a “markup”) as disclosed on the Client Brokerage Fee Disclosure at [woodburyfinancial.com](http://woodburyfinancial.com) under Disclosures.

Our brokerage fees vary. The amount you pay will depend, for example, on the dollar value of the investments, how much you buy or sell, the frequency with which you buy or sell, the type of investments you buy or sell, and what kind of account you have with us.

## Advisory Services Fees

For most advisory services, you will pay an ongoing fee based on the value of cash and investments in your advisory account. The more assets there are in your advisory account, the more you will pay in fees, and we therefore have an incentive to encourage you to increase the assets in your account.

The amount paid to Woodbury and your financial professional does not vary based on the type of investments we select on your behalf or recommend to you. The asset-based fee will be deducted from your account and thus reduces the value of your account.

For wrap fee programs, the asset-based fee will include most transaction costs and custody services, and as a result wrap fees are typically higher than non-wrap advisory fees. For non-wrap fee programs, you will pay asset-based fees for investment advice, but separate transaction fees. Some investments (such as mutual funds and variable annuities) impose additional fees that will reduce the value of your investment over time. For financial planning, the fees will be agreed upon between you and your financial professional.

Some fees vary and are negotiable. The amount you pay will depend, for example, on the services you receive and the value of assets in your account.

For additional details on how fees are calculated, refer to your investment advisory agreement and the applicable disclosures specific to your advisory account.

You will pay fees and costs whether you make or lose money on your investments. Fees and costs will reduce any amount of money you make on your investments over time. Please make sure you understand what fees and costs you are paying.

### For Additional Information

Visit [woodburyfinancial.com/disclosures](http://woodburyfinancial.com/disclosures) or see Woodbury's Regulation Best Interest Disclosures (including Program Disclosures), Form ADV, Part 2A brochure (Items 5 and 6 of Part 2A or Items 4.A. and 5 of Part 2A Appendix 1) and other applicable documents.

### Conversation Starters

Ask your financial professional:

- Help me understand how these fees and costs might affect my investments. If I give you \$10,000 to invest, how much will go to fees and costs, and how much will be invested for me?

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## WHAT ARE YOUR LEGAL OBLIGATIONS TO ME WHEN PROVIDING RECOMMENDATIONS AS MY BROKER-DEALER OR WHEN ACTING AS MY INVESTMENT ADVISER? HOW ELSE DOES YOUR FIRM MAKE MONEY AND WHAT CONFLICTS OF INTEREST DO YOU HAVE?

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*When we provide you with a recommendation as your broker-dealer or act as your investment adviser, we have to act in your best interest and not put our interest ahead of yours. At the same time, the way we make money creates some conflicts with your interests. You should understand and ask us about these conflicts because they can affect the recommendations and investment advice we provide you. Here are some examples to help you understand what this means.*

As you work with your financial professional to determine the right investments and services to achieve your investment goals, you should understand how we and your financial professional are compensated. This is because various forms of compensation create conflicts of interest, and it is important for you to evaluate potential conflicts of interest in making investment decisions.

Certain sources of compensation may be familiar to you because they are directly associated with your account type or investments. Other forms of compensation, however, may not be as familiar, because they do not directly affect the amount you pay. Below are several examples of ways we make money and the associated conflicts of interest, as well as identifying where you can obtain more detailed information about them.

- **Indirect Compensation and Revenue Sharing** occurs for certain investments where a manager or sponsor of those investments shares with us revenue it earns on those investments. Compensation is derived from packaged products, retirement plan partners, third party managers, and collateralized lending partners ("Strategic Partners"). In addition, we receive substantial indirect clearing and custodian compensation ("Credits") from clearing firms based on the number of accounts and/or the value of account assets held by Woodbury and its affiliates. We also receive Credits based on the cumulative net flows and transfer costs. There are also certain fees charged by the clearing firm or custodian that apply to your accounts held with us. In some instances, we add a charge to certain fees assessed by the clearing firm or custodial agent (a "markup"). Please see [woodburyfinancial.com/disclosures](http://woodburyfinancial.com/disclosures) for additional detail on these sources of compensation and the associated conflicts of interest.
- **Sweep Program:** By participating in Woodbury's "Sweep Program", free credit balances in your account at our clearing firm will be transferred into an account at a bank whose deposits are insured by the Federal Deposit Insurance Corporation ("FDIC"), or, for certain accounts, a money market mutual fund. Each bank or fund will pay us either a flat fee or a fee equal to a percentage of the average daily deposit balance in your account, and the fee we receive may differ among banks depending on the interest rate environment and/or any fee reductions made by us. Please see Woodbury's BD Firm Brochure or Form ADV located at [woodburyfinancial.com/disclosures](http://woodburyfinancial.com/disclosures) for additional detail on these sources of compensation and the associated conflicts of interest. You will always have the alternative of investing in money market mutual funds, treasury securities and similar products instead of maintaining a cash significant balance in your account.
- Products or services which provide revenue to us could indirectly provide incentives to financial professionals to recommend such products over similar products or services which do not provide revenue to us or your financial professional.

Additionally, commissions or other compensation received from to one financial service provider related to a product, investment, or service may be higher than commissions or other compensation received from to a comparable provider of that product, investment, or service. Those higher rates of compensation could provide incentives to us (and our financial professionals) to recommend certain providers, products, or services over those with lower rates of compensation.

It is important to note that while we will take reasonable care in developing and making recommendations to you, securities involve risk, and you may lose money. There is no guarantee that you will meet your investment goals, or that our recommended investment strategy will perform as anticipated. Please consult any available offering documents for any security we recommend for a discussion of risks associated with the product. We can provide those documents to you, or help you to find them.

#### ***For Additional Information***

Visit [woodburyfinancial.com/disclosures](http://woodburyfinancial.com/disclosures) or see Woodbury's BD Firm Brochure, Form ADV, Part 2A brochure, and other applicable documents.

#### ***Conversation Starters***

Ask your financial professional:

- How might your conflicts of interest affect me, and how will you address them?

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## **HOW DO YOUR FINANCIAL PROFESSIONALS MAKE MONEY?**

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Our financial professionals can offer various types of advisory and brokerage programs, platforms and services, and can earn more or less depending on the type of service, program or platform we recommended and you select. They are also compensated in a variety of ways, and the compensation can be based on factors such as: the value of client assets they service; the time and complexity required to meet a client's needs; the product sold (i.e., differential compensation); product sales commissions; or revenue we earn from the financial professional's advisory services or recommendations.

In their day-to-day businesses, it is not uncommon for financial professionals to face decisions about whether a particular action or circumstance constitutes a conflict of interest. While many conflicts can be avoided, there are some conflicts that are unavoidable. Since our financial professionals are compensated for the services they provide, this presents an inherent conflict of interest.

Commission-based financial professionals are compensated through commissions generated by providing brokerage services to you. In contrast, fee-based financial professionals charge an asset-based or flat fee for their services. This fee can be structured in multiple ways, such as an hourly rate, flat monthly or annual fee, or a percentage of assets under management assessed monthly or quarterly. Financial professionals that offer both brokerage and advisory services can be compensated as commission-based or fee-based depending on the type of product or service you select.

Financial professionals have conflicts of interest beyond those described above, including the potential to receive loans, expense reimbursement, and incentives for adding assets to our platforms, and those financial professionals will disclose, when appropriate, any additional material conflicts of interest no later than the time of a recommendation to you.

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## **DO YOU OR YOUR FINANCIAL PROFESSIONALS HAVE LEGAL OR DISCIPLINARY HISTORY?**

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Yes. Visit [investor.gov/crs](http://investor.gov/crs) for a free and simple search tool to research us and our financial professionals.

#### ***Conversation Starters***

Ask your financial professional:

- As a financial professional, do you have any disciplinary history? For what type of conduct?

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## **ADDITIONAL INFORMATION**

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For additional information about our services, please visit [investor.gov](http://investor.gov), BrokerCheck ([brokercheck.finra.org](http://brokercheck.finra.org)), our website ([woodburyfinancial.com](http://woodburyfinancial.com)), and, if applicable, your account agreement. For additional information on advisory services, see our Form ADV brochure on IAPD, on [investor.gov](http://investor.gov), or on our website ([woodburyfinancial.com/disclosures](http://woodburyfinancial.com/disclosures)), and any brochure supplement your financial professional provides. Additionally, you can request up-to-date information and/or a written copy of Form CRS by calling Woodbury at (800) 437-9199.

To report a problem to the SEC, visit [investor.gov](http://investor.gov) or call the SEC's toll-free investor assistance line at (800) 732-0330. To report a problem to FINRA, call (301) 590-6500. If you have a problem with your investments, account or financial professional, contact us in writing at Woodbury Financial Services, Inc., 7755 3rd Street North, Oakdale, MN 55128.

#### ***Conversation Starters***

Ask your financial professional:

- Who is my primary contact person? Is he or she a representative of an investment adviser or a broker-dealer? Who can I talk to if I have concerns about how this person is treating me?

Securities and investment advisory services are offered through Woodbury Financial Services, Inc., broker-dealer, registered investment advisor and member of FINRA and SIPC. Woodbury Financial Services, Inc. is separately owned and other entities and/or marketing names, products or services referenced here are independent of Woodbury Financial Services, Inc.